

COURT OF APPEALS OF GEORGIA

RETURN NOTICE

March 13, 2015

To: J. Travis Hall, Esq., Chambliss Higdon Richardson Katz Griggs, LLP, 3920 Arkwright Road • Suite 405, Post Office Box 18086, Macon, Georgia 31209

Case Number: _____ Lower Court: _____ County Superior Court

Court of Appeals Case Number and Style: A14A1801. Laverne Burns v. DOAS, et al.

Your document(s) is (are) being returned for the following reason(s).

- There is no case pending in the Court of Appeals of Georgia under your name.**
- A Notice of Appeal is filed with the clerk of the trial court and not with the Court of Appeals of Georgia. See OCGA §5-6-37.** Once the trial court clerk has received and filed the Notice of Appeal, the trial court clerk will prepare a copy of the record and transcripts as designated by the Notice of Appeal and transmit them to this Court. Once the Notice of Appeal is docketed in the Court of Appeals of Georgia, a Docketing Notice with the Briefing Schedule and other important information is mailed to counsel for the parties or directly to the parties, if the parties are representing themselves. You do not need to provide this Court with a copy of the Notice of Appeal you filed with the superior court.
- The Notice of Appeal must include a proper Certificate of Service.** A Certificate of Service must show service to the opposing counsel and contain the counsel's full name and complete mailing address. The opposing counsel must actually be served with a copy of your filing.
- An Application for Writ of Habeas Corpus should be filed in the superior court of the county in which you claim you are illegally detained.** An appeal from a denial of an Application for Writ of Habeas Corpus is to the Supreme Court and not the Court of Appeals.
- An Application for Writ of Mandamus should be filed in the superior court of the county official whose conduct you intend to mandate.** An appeal from a denial of an Application for Writ of Mandamus is to the Supreme Court and not the Court of Appeals.
- Your appeal was disposed by opinion (order) on _____.** The Court of Appeals _____ The remittitur issued on _____ divesting this Court of jurisdiction. The case decision is therefore final.
- Your mailing/documents indicate that you intended to file your papers in another court rather than the Court of Appeals of Georgia.** The address of the Clerk of the _____ is: _____
- Electronic filing is mandatory in this Court. The following Rule 46 became effective January 1, 2015.**

XXII. ELECTRONIC FILING OF DOCUMENTS

Rule 46. Electronic Filing of Documents.

Counsel is required to use the Court's electronic filing system and to follow the policies and procedures governing electronic filing as set forth in the Court's electronic filing instructions. The Clerk of Court may grant a request for exemption from mandatory electronic filing for good cause shown. An adverse decision by the Clerk of Court may be appealed by motion to the Court via a paper filing.

Rule passed October 21, 2014 - effective January 1, 2015

• Thomas F. Richardson *
Mary Mendel Katz
Emmitte H. Griggs
Jon C. Wolfe
Brown W. Dennis, Jr.
David N. Nelson
Norman C. Pearson III
Larry W. Fouché
Frances L. Clay
Jason D. Lewis
J. Travis Hall
Christi E. Horne
Joseph D. Stephens
Elizabeth L. Ford
Wesley E. Childs

CHAMBLESS HIGDON RICHARDSON KATZ GRIGGS LLP

ATTORNEYS AT LAW

www.chrkglaw.com

3920 Arkwright Road • Suite 405 • P.O. Box 18086 • Macon, GA • 31209-8086

Telephone (478) 745-1181 • Facsimile (478) 746-9479

Associated Counsel
Robert B. Langstaff, Jr.
Langstaff Law LLC
1916 Dawson Road
Albany, GA 31707

Atlanta Office
Midtown Promenade II
1230 Peachtree St., NE
Suite 1900
Atlanta, GA 30309

March 12, 2015

REPLY TO MACON

*Admitted in GA & NC
All others admitted in GA

Via Federal Express

Mr. Stephen E. Castlen, Clerk
Court of Appeals of Georgia
47 Trinity Avenue SW, Suite 501
Atlanta, GA 30334

RE: *Laverne Burns v. Department of Administrative Services/State of Georgia*
Application No.: A14D0163

Dear Mr. Castlen:

Enclosed for filing on behalf of Appellee, State of Georgia/Department of Administrative Services, is the original and three copies of the Appellee's Notice of Intention to Apply to the Georgia Supreme Court for Writ of Certiorari. Please return one filed stamped copy to me in the enclosed envelope.

Thank you very much.

Very truly yours,


J. Travis Hall

JTH/ww/44297

Enclosures

cc: Ms. Laverne Burns

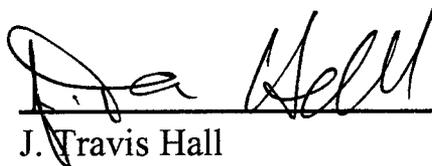
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KATHLEEN M. PACIOUS
Deputy Attorney General

558555

BROWN W. DENNIS, JR.
Special Assistant Attorney General

218244



J. Travis Hall

357464

Attorneys for Appellees

OF COUNSEL:

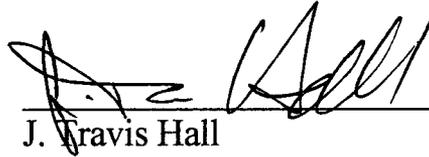
CHAMBLESS, HIGDON, RICHARDSON,
KATZ & GRIGGS, LLP
P. O. Box 18086
Macon, GA 31209-8086
478-745-1181
mkatz@chrkglaw.com

CERTIFICATE OF SERVICE

I certify that I have this day served the within and foregoing upon Laverne Burns by mailing a copy via U.S. Mail with sufficient postage affixed thereon to:

Laverne Burns
2304 Beecher Road SW
Atlanta, GA 30311

This 12th day of March, 2015.



J. Travis Hall